

**Limit on  
Participation**

Audience participation at a Board meeting is limited to the portion of the meeting designated to receive public comment in accordance with this policy. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.

**Public Comment**

Regular Meetings

At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting.

All Other Meetings

At all other Board meetings, including work sessions and special meetings, public comment shall be limited to items on the agenda posted with notice of the meeting.

Procedures

Individuals who wish to participate during the portion of the meeting designated for public comment shall submit a public comment card to the presiding officer's designee. Public comment cards will be available one hour before the posted meeting start time and must be received no later than the posted meeting start time. If a meeting is held via virtual platform only, all public comments must be submitted virtually by the time and manner designated on the "Notice of Meeting."

When an individual signs up, the individual must indicate whether the comment pertains to an item on the agenda and, if so, which item or items. Public comment cards must include the speaker's first and last name and are not transferable to another speaker.

An individual who will be accompanied by a translator must notify the District at the time of submitting the public comment card.

Public comment regarding agenda items shall occur prior to the Board's consideration of the agenda item.

Public comment regarding nonagenda items shall be allowed as time permits at Board meetings. At meetings other than Board meetings, such as a work session or special meeting, public comments shall be limited to items on the posted agenda with notice of the meeting.

An individual's comments to the Board shall not exceed three minutes per meeting.

If an agenda item is continued or posted again for a meeting on a later date, individuals who wish to address the Board on the item must sign up separately for that later date.

Meeting  
Management

When necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board,

BOARD MEETINGS  
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BED  
(LOCAL)

the presiding officer may make adjustments to public comment procedures, including adjusting when public comment will occur during the meeting, reordering agenda items, deferring public comment on nonagenda items, continuing agenda items to a later meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comment and adjusting the time allotted to each speaker, or make other reasonable adjustments to the timing of public comment in accordance with law. However, no individual shall be given less than one minute to make comments.

The presiding officer shall announce these adjustments during the open meeting.

**Board's Response**

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

**Complaints and Concerns**

The presiding officer or designee shall determine whether an individual addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the individual shall be referred to the appropriate policy to seek resolution:

- Employee complaints: DGBA
- Student or parent complaints: FNG
- Public complaints: GF

**Disruption**

The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any individual continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the individual removed from the meeting.